



Company Details

Skylark Beach Inn
Worksite Address
2 Brown Street
Old Orchard Beach ME, 04064

Job Details

Student Job Title: Housekeeper
Brief Job Description: Clean room for incoming guests, do laundry, strip beds, clean around motel
Job Start Date: 2009-05-15
YYYY-MM-DD |
If flexible, indicate the period: No Weekend Arrivals
Job End Date: 2009-09-07
If flexible, indicate the period: September work usually available
No arrival prior to:
YYYY-MM-DD |
Should work at least until: 2009-09-07
YYYY-MM-DD |
Minimum pay rate per hour: 8.00
Tips Available? Yes
Number of hours per week: 32
Overtime available? No
Overtime rate:
Is there a training period? No

Employer Requirements

Gender Preference: Yes
Number of Males
Number of Females 2
Pre-Employment Drug Testing Required: Yes
English Speaking Ability: Fluent
English Listening Comprehension: Fluent
English Reading Ability: Good
General Requirements: Must be flexible to work a variety of assigned tasks; work on weekends and holidays a must; ability to work in a fast-pace environment, must be detail oriented; must be quick and not lethargic, need to be able to

communicate with clients to meet their demands, honesty and a good attitude.

Working Conditions: Housekeeping involves much work in a short time span of 4 to 6 hours, customer want to enter their room as quick as possible and those occupying the room want to leave as late as possible; housekeeping housing tends to be predominantly for females; hours worked are weather and tourist sensitive

Skills/Experience: Needs to be able to follow directions of what is expected to make room clean and presentable to the public; needs to be able to work as a team or alone in order to get the job done; meeting the public means student MUST possess good English skills.

Physical Demands: Must be able to frequently lift mattresses to make beds, standing and moving for extended periods of time.

Prerequisites: Needs to be in good physical condition with no medical issues; must be quick/fast and not lethargic as many rooms need to be cleaned and prepared in a short amount of time; good work ethic is needed with paying attention to details.

Dress Code: Company shirt furnished when required; need to bring khaki pants as many 2nd jobs require such colored pants.

Benefits & Housing

Meals: No

End of Season Bonus: Yes

Housing Provided? Yes

Assistance to find housing? No

Student must stay at housing provided? Yes

Housing Fee: \$80.00

Housing Fee Schedule: Per Week

Housing Fee Due Date: 300 Due upon arrival
YYYY-MM-DD |

Security Deposit: \$200.00

Due Date
YYY-MM-DD |

Refundable Amount: \$165.00

Refund Policy: 165 is refundable providing housing has no damages and is clean upon student vacating housing and turning in keys.

Distance from Housing to Work: Walking distance

Transportation to/from work: walk or bike

People per bedroom: 2-4

Number of bathrooms: 1

Furnished? Yes

Housing Address: Housing is assigned upon arrival and usually has no

telephones.

Additional Information: Must work daily usually from 9am (+ or -) till when all rooms have been made usually from 2pm (+ or -) End of Season Bonus: \$1 per hour worked if student works through September 7th 2009

Travel Information

Can Employer arrange pick-up upon arrival? Yes

Nearest Major Airport: Portland, ME: Portland International Jetport

Travel Details If student follow Mr. Ray's pre-arrival instructions, employer will meet student upon arrival in Maine otherwise sections below will apply.

Employer to report to: Found Mr. Ray's pre-arrival instructions which student is expected to print out, read and follow in order to make for a smooth transition from student's home country to students Maine employer and housing.